

**REPORT TO: THE PORTCHESTER CREMATORIUM JOINT COMMITTEE –
14 JUNE 2010**

**REPORT BY: THE ENGINEER AND SURVEYOR,
IN CONSULTATION WITH THE CLERK**

**PORTCHESTER CREMATORIUM MERCURY ABATEMENT PROJECT –
PROJECT UPDATE**

Purpose

1. The purpose of this report is to provide an update on the current progress of the project.

RECOMMENDATION

Members are asked to receive and note the report.

Meetings of the Project Board

2. The Project Board has met on two occasions since the last meeting of the Joint Committee – on the 16 March and the 11 May. A further meeting is scheduled for the 14 March and an update will be given to the Joint Committee.

Tenders for the Provision of -

- **Professional Project Management for the Mercury Abatement Project, and**
- **Professional Consultancy Building Services and Project Management for Maintenance and other Capital Works**

3. The Project Board at the meeting on the 16 March 2010 received a full report analysing the tenders received for these two consultancies.
4. The Board approved the conclusions of the evaluation process which recommended the appointment of Parker Torrington on the basis that this consultant's tender provided the best proposals in terms of both quality and price. Parker Torrington took up their appointment from the 1 April 2010.
5. The Engineer and Surveyor will hold regular meetings with Parker Torrington. The consultants will also be invited to meetings of the Project Board, when they will report progress on the mercury abatement project.

Timetable for the Project

6. One of the first tasks for the consultants will be to evaluate the programme for this project, which currently indicates completion of the building work and installation of the abatement equipment by December 2011. This work will need to have due consideration to the practicalities of the needs of specialist contractors.

Risk Register

7. The Project Board has not identified any new risks beyond those already within the risk register previously reported to the Joint Committee.

**Background List of Documents –
Section 100D of the Local Government Act 1972:** *None*

JH/me
3 June 2010